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NOTIFICATION
Education Department,
Sachivalaya, Gandhinagar.
Dated The 23 November, 2023.

નોં. ક્ર.....
શાખા.....
29 NOV 2023
શિક્ષણ વિભાગ
નવા સચિવાલય, ગાંધીનગર

Constitution
of India

No.GH/SH/49/PRE/142023/170/N :- In exercise of the powers conferred by the proviso to article 309 of the constitution of India, the Governor of Gujarat hereby makes the following rules to provide for regulating the recruitment and selection process for the post of the Special Educator Class III, in the subordinate service of the Directorate of Primary Education and District Primary Education Committees and Municipal Primary Education Committees, namely:-

1. Short title and Commencement.- (1) These rules may be called the Special Educator, Class III, in the subordinate service of the Directorate of Primary Education and District Primary Education Committees and Municipal Primary Education Committees (Procedure for Selection) Rules, 2023.

(2) They shall come into force on the date of their publication in the official Gazette.

2. Definitions.- In these rules, unless the context otherwise requires,-

- "Appendix" means the Appendix appended to these rules;
- "Category" means category defined for students (C.P, H.I./S.I., M.D, S.L.D., I.D./M.R., T.B./L.V., ASD)
- "Government" means the Government of Gujarat;
- "relevant examination" means Special TET or as The case may be Special TET II;
- "Section" means lower primary (Std. 1 to 5) and upper primary (Std. 6 to 8).
- "Selection Committee" means the Selection Committees constituted under rule 3;
- "Special Educator Eligibility Test" means the Special Educator Eligibility Test conducted by the State Examination Board, Gandhinagar for selection of candidates for the post of Special Educator, Class III

3. Constitution of Selection Committees. -

(1) The Gujarat State Primary Education Selection Committee (hereinafter called "the State Level Committee") shall consist of the following members, namely:

1	The Director of Primary Education, Gujarat State.	Chairman
2	Joint Secretary/Deputy Secretary to Government (Primary Education), Education Department.	Member
3	The Director, Gujarat State Council for Educational Research and Training.	Member
4	The Deputy Director of Primary Education, Gujarat State, dealing with the recruitment process.	Member- Secretary

(2) For selection of Special Educator, Class III in the districts, the Selection Committee for each district shall consist of the following members, namely:-

1	The Chairman, District Education Committee	Chairman
2	The District Education Officer	Member
3	The Principal, District Institute of Education and Training	Member
4	The District Primary Education Officer	Member- Secretary

(3) For selection of Special Educator, Class III in each municipal corporation and each municipality, the Selection Committee shall consist of the following members, namely:-

1	The Chairman, Municipal School Board.	Chairman
2	The District Education Officer.	Member
3	The Principal, District Institute Education and Training.	Member
4	Administrative Officer, Municipal School Board.	Member- Secretary

4. Duties and Functions of Gujarat State Primary Education Selection Committee. -The duties and functions of the Gujarat State Primary Education Selection Committee shall be as follows, namely:-

- (1) The Gujarat State Primary Education Selection Committee (hereinafter called "the State Level Committee") shall call from all the District Education Committees and Municipal School Boards (Nagar Shikshan Committees) to submit requisition for filling up the vacant posts of Special Educator, Class III to be filled by direct selection, category wise (SC, ST, SEBC, EWS, OPEN, PH) according to their district roster register, by direct recruitment
- (2) The State Level Selection Committee shall invite online applications from the candidates by issuing an advertisement in widely circulated newspapers in the State stating the vacancies as per the requisitions received from the District Education Committees and Municipal School Boards (Nagar Shikshan Committees). The State level Committee shall mention in the advertisement the requirement of copies of mark-sheets, receipt of fee and other certificates along with the application form. The candidate shall deposit the print out of application form at the offices or receiving centers as may be specified in the advertisement or in the application form fixed by the respective District Education Committee and/or Municipal School Board (Nagar Shikshan Committee). The District Primary Education Officer/Administrative Officer shall scrutinize the application forms and the original certificates at the time of accepting the application form.
- (3) The advertisement given by the State Level Committee shall contain the following particulars, namely: -
 - (i) date of receiving/accepting and the last date and time of filing "online" application;
 - (ii) the place of depositing print-out of "online" application, receipt of fee and copies of other certificates;
 - (iii) the last date and time of depositing the print-out of the application after filing "online" application at the place specified in clause (ii);
 - (iv) the date of publishing provisional merit list;
 - (v) the date and time for filing objection for removing mistakes found in the candidate's application;
 - (vi) last date of publishing the final merit list;
 - (vii) the date and time limit for receiving on-line call letters by the candidate;
 - (viii) the time-gap between different phases for district selection;
 - (ix) the date, time and place for selection of district.
- (4) The State Level Committee shall be at liberty to make appropriate changes in the matters shown against serial no. (i) to (ix) in exceptional circumstances after recording reasons in writing. The decision of the selection committee shall be final in this regard.

- (5) The time limit for filing up "online" application shall be 10 (Ten) days (including holidays) from the receiving date specified in the advertisement published in the newspaper.
- (6) No application shall be accepted without depositing prescribed fee and print out of the 'online' application. No submission in this regard shall be entertained after expiry of submission date.

- 5. Application for Post.-** (1) A person who is eligible as per the provisions of recruitment rules for the post advertised by the State Level Committee shall make online application to the State Level Committee along with the prescribed fees within the time limit as may be specified in the advertisement.
- (2) The fees once paid shall not be refunded or held over for the subsequent advertisement.
 - (3) The request for withdrawal of application and refund of fees shall not be entertained in any circumstances.

- 6. Scrutiny of Applications.** -The Selection Committee shall scrutinize the applications received by it with regard to the eligibility and performance in the examinations (weightage of marks) of the candidates in accordance with the provisions of the recruitment rules and provisions of these rules in the manner as it may consider deem fit, for preparation of merit list.

7. Preparation of Merit List. -

- (1) The Selection Committee shall prepare the Merit List of the candidates who are otherwise found eligible in accordance with the provisions of recruitment rules of the concerned post and considering the weightage of marks as specified in Appendix A, on the basis of marks obtained in the relevant examination as per the instructions of the Government issued in this behalf.
- (2) The provisional merit list prepared by the Selection Committee in accordance with sub-rule (1) shall be uploaded on the official website of the State Level Committee as specified in the advertisement.
- (3) The State Level Committee shall make necessary arrangements and facilities for access by the candidate, to the details after publishing the provisional Merit List on the official website.
- (4) If any mistake is found in the particulars filled in the application form of the candidate and in the provisional Merit List uploaded on the website of the State Level Committee, the candidate shall require to correct the mistakes online and deposit the print out of corrected copy of the application along with the relevant documents as may be necessary at the office or the receiving center as notified in the advertisement, but he shall not be allowed to add any new details or particulars or documents or any qualification acquired after the last date of receiving the application.
- (5) No additional fee shall be charged from the candidate for any correction made in the particulars referred to in sub-rule (4).
- (6) The State Level Committee shall prepare the final merit-list after following the aforesaid procedure and upload the same on its website.
- (7) In preparing the final merit list, the State Level Committee shall take into consideration the following matters, namely: -
 - (A) All the applications shall be arranged Section/Category wise and the merit list shall be prepared accordingly.
 - (B) The merit list shall contain the following particulars, namely: -

- (i) Name of the candidate (Surname/First Name/Last Name),
 - (ii) Form Number,
 - (iii) Date of Birth of the Candidate (dd/mm/yyyy),
 - (iv) Category of the Candidate, whether General or Reserved Category,.. Tick- General/ Reserved (SC/ST/ SEBC/EWS),
 - (v) Whether the candidate belonging to reserved category is eligible to be the included in the merit list of General Category on the basis of marks obtained,
 - (vi) (a) Whether the candidate is physically disabled, Yes/No
(b) If Yes, mention his/her category of Disability - Blindness or Low Vision/Locomotor Disability,
 - (vii) Percentage of marks as per the educational qualifications, Spl. TET I/II.
 - (viii) Merit Marks.
- (8) Merit List for the General Category candidates with reference to the post (including general candidates and the meritorious candidates of reserved category fulfilling qualifications (Qualifying marks) of the General Category candidates).
- (9) The candidates belonging to reserved category who are included in the Merit List of General Category on the basis of merit but cannot be included in the General Category as per the existing policy of the Government in this regard, shall be placed in the merit list of respective reserved category.
- (10) Separate Section/Category wise merit lists shall be prepared for the concerned reserved category for the post shown in the advertisement for the reserved category candidates.
- (11) Necessary arrangements shall be made for the candidates to download their call letters online from the final merit list.
- (12) The State Level Committee shall by public notice or by an advertisement published in the newspapers make publication for information of all concerned regarding publication of the Final Merit List. The candidate shall take print out of his call letter from the web-site of the State Level Committee as per the Schedule published in the newspapers as aforesaid. No call letter shall be sent by the State Level Committee by any other means of communication and no correspondence or other submission or representation shall be entertained by the State Level Committee in this regard. No person other than the candidate shall remain present for the district selection. The candidate himself only shall be required to remain present for the district selection on the date, time and place as specified in the Schedule in the public notice published in the newspapers.

8. Correction of Merit List.-

In case of a candidate whose merit marks have been corrected during online selection process at the time of scrutiny of original certificates and mark sheets, such candidate shall be required to fill up his/her choice of district online on the basis of the corrected merit rank.

9. Procedure for District Selection. -

- (1) The date, time and place fixed for remaining present for district selection shall be clearly mentioned in the call letter.
- (2) The State Level Committee shall call maximum 400 candidates for any Section/Category every day for district selection.

- (3) When the number of candidates called are in excess of the candidates shown in the advertisement, the words "Excess Candidate" shall be used in the call letters of such candidates and such candidates shall be given an opportunity for selection only if any candidate from the candidates eligible for selection in the merit list remain absent or the post is vacant due to forgoing the opportunity of selection of district.
- (4) In the first instance, an opportunity for selection of district shall be given to the candidates belonging to the General Category according to posts shown in the advertisement from the merit list of general candidates by the State Level Committee. Final cut-off marks shall be fixed with reference to the General Category posts.
- (5) In case of filling up the posts on the basis of merit, priority shall be given to the physically disabled candidates, ex-servicemen; Thereafter, opportunity of district selection shall be given to the candidates of the general category.
- (6) All the candidates included in the Merit List of the General Category (including Meritorious candidates of Reserved Category) shall have to select the district from the posts shown in the general category.
- (7) The meritorious candidates of the reserved category who are selected on the merit of general category shall not be allowed to select reserved category posts till the general category posts are available in their district of selection at the time at district selection. They shall be entitled to select general category posts only.
- (8)
 - (i) In case where a meritorious candidate of Reserved Category who is included in the merit list of General Category and the post is not available in any of the districts for which he has given preference then such candidate may select a post from the Reserved Category in any of the districts for which he has given preference.
 - (ii) A meritorious candidate of the reserved category included in the Merit List of General Category claiming a reserved category post in his selected district shall require to submit the consent letter to the State Level Committee.
 - (iii) If such meritorious candidate belonging to a Reserved category selects a reserved category post instead of a General Category post under clause (i) and (ii) above, he shall be adjusted against his respective reservation category post and the post of General category shall remain vacant. Such General category seat vacated by a meritorious candidate of reserved category shall be offered to the Next Meritorious Candidate irrespective of his category.
- (9) The State Level Committee may call the reserved category candidates for reserved category posts for district selection as per administrative convenience.
- (10) If the State Level Committee found any technical or other lacuna in the working or procedure of the district selection, it may rectify the procedure of the district selection at a level where the lacuna or mistake is noticed and if it deems fit, may cancel the selection procedure. The decision of the State Level Committee in this regard shall be final.
- (11) The candidate shall remain present for online selection of district on the date, time and place mentioned in the call letter. For district selection, the State Level Committee may give an opportunity to a candidate reporting late for the reasons as it may deem fit on the day. If district selection procedure is going on, he shall be given opportunity for district selection for the post which are vacant at that time. The candidate who does not

remain present at the time mentioned in the call letter shall not be given opportunity for district selection on the next day in any circumstances.

- (12) During the procedure of the district selection, if a candidate voluntarily forgoes his right of district selection due to non-availability of vacant post in his selected district, such candidate shall not be given opportunity again in the concerned recruitment.

10. Preparation of Select List.

- (1) After completion of selection procedure of all the candidates of General Category and reserved category, the list of the selected candidates shall be prepared and recommended for appointment to the District Education Committees as per the requisition.
- (2) The State Level Committee shall prepare a list of candidates in the order of merit after completion of scrutiny of the applications of the eligible candidates possessing the prescribed qualifications, and fulfilling other requirements in accordance with the recruitment rules and the provisions of these rules of the Special Educator Class III, as also prevailing instructions of the Government and send the district wise merit list of the candidates as per the requisition of the District Education Committee. The concerned District Education Committee shall scrutinize the original certificates of the candidates allotted to them. Appointment shall be given to the candidates in accordance with the merit order by organizing school selection camp by the District Education Committee.

11. Waiting List.-

A waiting list of candidates shall be prepared for twenty percent of total number of vacancies advertised.

12. Verification of Degree.

- (1) The Selection Committee shall verify the degree certificates and also whether the University which has conferred degree is a recognized University, from the list of recognize Universities published by the University Grants Commission and accept only those certificates which are issued by the recognized Universities as aforesaid.
- (2) The manner and procedure for verification of suitability and eligibility of candidate shall be such as may be decided by the State Level Committee
- (3) The District Primary Education Officer/Administrative Officer shall give appointment to the selected candidates after compliance of the rules, instructions or subject to such conditions as may be issued by the Government from time to time.

Appendix-A

{see rule 7(1)}

(1) For the Post of Special Educator
(Standard 1 to 5)

Sr.No	Qualification	Weightage
1	H.S.C.	-
2	Diploma in Special Education	-
3	Spl. TET-I	100 %

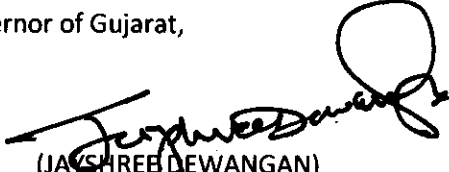
(CP, H.I./S.I., M.D, SLD, I.D/M.R,T.B/L.V,ASD for the category of physically disabled)

(2) For the Post of Special Educator (Standard 6 to 8)

(For the category of physically disabled CP, H.I./S.I., M.D, SLD,
I.D/M.R,T.B/L.V, ASD)

Standard 6 To 8		
Sr.No	Qualification	Weightage
1	Graduate	-
2	B.Ed. in Special Education	-
3	Spl. TET-II	100 %

By order and in the name of the Governor of Gujarat,


(JAYSHREE DEWANGAN)
Joint Secretary to Government.

To,

- * The Secretary to the Governor (by letter)
- * The Secretary to Hon. Chief Minister, Sachivalaya, Gandhinagar.
- * The Personal Secretary to Hon. Education Minister, Sachivalaya, Gandhinagar.
- * The Personal Secretary to Hon. Education Minister for State, Sachivalaya, Gandhinagar.
- * The leader of Opposition, Gujarat Vidhansabha, Gandhinagar.
- * The Additional chief Secretary, General Administration Department, Sachivalaya, Gandhinagar.
- * The Secretary, Legislative and Parliamentary Affairs Department, Sachivalaya, Gandhinagar.
- * The P.S. to Principal Secretary, Education Department, Sachivalaya, Gandhinagar.
- * Director of Primary Education, Gujarat State, Dr. Jivraj Mehta Bhavan, Gandhinagar.
- * The Development Commissioner, Gujarat State, Gandhinagar.
- * The Accountant General, Gujarat, Ahmedabad/ Rajkot.
- * The Commissioner of Information, Gujarat State Gandhinagar.
- * The Manager, Government Central Press, Gandhinagar., with a request to print in the Government Gazette.
- * The state Project Director, S.S.A., Gandhinagar.
- * Section Officer, N Branch, Education Department, Sachivalaya, Gandhinagar.
- * Select File, N Branch, Education Department, Sachivalaya, Gandhinagar.

* Computer cell, Education Department, Sachivalaya Gandhinagar to upload the document online.